

Memo

To: Chevy Chase Village Board of Managers
From: Michael Younes, Director of Municipal Operations *MY*
CC: Shana R. Davis-Cook, Village Manager
Date: December 2, 2013
Re: Village Hall Use for November 2013

Below is a chart that reflects the type and frequency of events held in the Village Hall for the month of November 2013.

Type of Event	Number of Uses	Total Net Revenue
Rentals (Private Events) —Dinner Reception, 2 Birthday Party, Afternoon tea, Art Show Reception, Non-Profit Board Meeting	6	\$2,775.00
Community Use— Board of Managers Meeting	1	\$0.00
Fee Waiver Use/Public Use— 2 Chevy Chase @ Home's Meet and Mingle Events, Event, Section 5 Meeting, Garden Club Meeting, Chevy Chase Historical Society, Chevy Chase Recreation Association	6	\$0.00